

Spring 2012 National COPAS Meeting - Volunteer Schedule

Updated 03/07/2012

Registration	Runners	Hospitality Suite	Buses
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Day	Area of Need	Time	Volunteer 1	Volunteer 2	Volunteer 3	Volunteer 4
Sun, April 15	Stuffing Bags	12:00 PM - 4:00 PM	Filled	Filled		
	Name Tags	12:00 PM - 4:00 PM	Filled	Filled		
Mon, April 16	Registration	3:00 PM - 7:00 PM	Filled	Filled		
Tues, April 17	Registration	7:00 AM - 10:00 AM	Filled	Filled	Filled	
			Leadership Conf	MPact JV Seminar		
	Runners	8:00 AM - 5:00 PM	Filled	Filled		
	Registration	10:00 AM - 1:00 PM	Filled	Filled		
	Registration	1:00 PM - 4:00 PM	Filled	Filled		
	Registration	4:00 PM - 7:00 PM				
	Hospitality Suite	5:00 PM - 8:00 PM	Filled			
	Registration	7:00 PM - 9:00 PM				
	Hospitality Suite	8:00 PM - 10:00 PM	Filled	Filled		
Wed, April 18	Registration	7:00 AM - 10:00 AM	Filled			
			Opening Presentation			
	Runners	8:00 AM - 9:00 AM				
			Emerging Issues	Financial Report	Revenue	Tax/Materials
	Runners	9:00 AM - 12:00 PM	Filled	Filled	Filled	
	Registration	10:00 AM - 1:00 PM	Filled			
	Red Rocks Tour	12:00 PM - 6:00 PM	Filled	Filled	Filled	Filled
	Golf	12:00 PM - 6:00 PM	Filled	Filled	Filled	Filled
	Bus to Red Rocks	5:15 PM - 6:00 PM				
	Bus from Red Rocks	7:30 PM - 8:30 PM	Filled			
Registration	1:00 PM - 5:00 PM					
	Hospitality Suite	8:30 PM - 10:00 PM				
Thurs, April 19	Registration	7:00 AM - 10:00 AM				
	Pictures	8:00 AM - 10:00 AM				
			Audit	Education	Joint Interest	Revenue
	Runners	8:00 AM - 12:00 PM	Filled	Filled		
	Registration	10:00 AM - 1:00 PM	Filled			
	Registration	1:00 PM - 5:00 PM				
	Runners		Revenue	SMOG	Board of Directors	
	Runners	1:00 PM - 5:00 PM			Filled	
	Hospitality Suite	4:00 PM - 6:00 PM	Filled	Filled		
Fri, April 20			General Council			
	Runners	8:00 AM - ???	Filled			

If you have questions or would like to volunteer, please contact Amber Stockdale at astockdale@sm-energy.com or 303-864-2557

Registration – Volunteers are needed on Sunday to stuff the registration bags and assemble the name tags. Volunteers will also be needed throughout the week to register meeting participants and to help answer questions.

Runners – Runners will attend the entire selected meeting and be the go-to person for the meeting coordinator. If there are any issues with the technical equipment, runners will be provided a list of contact phone numbers. Runners will be able to attend the selected meeting without charge, except for the MPact JV seminar.

Hospitality Suite – Volunteers are needed to help ensure everything runs smoothly. Example of duties include being the go-to person as needed and in the case of an emergency, contacting the designated hotel liaison.

Reception buses – Late Wednesday afternoon, volunteers are needed on the buses to assist with any issues or questions that may arise.